



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
DEPARTMENT OF STATE  
DIVISION OF PROFESSIONAL REGULATION

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**Construction Contract Administration Services Provider Change**

**This is a notice from the Architect who sealed the technical submissions to the Board of Architects and to the Building Official of sealed technical submissions prepared by an Architect who is not employed to furnish Construction Contract Administration Services as required by *Title 24 Del.Code § 303 (c)*.**

1. **Project Name and Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. **Project Owner(s) – Name(s) and Address(es):**  
a. Record Owner(s): \_\_\_\_\_  
\_\_\_\_\_  
b. Mortgage Holder(s): \_\_\_\_\_  
\_\_\_\_\_  
c. Holder(s) of 10% equity interest: \_\_\_\_\_  
\_\_\_\_\_  
d. Lessee(s) with 10 year lease term: \_\_\_\_\_  
\_\_\_\_\_

3. **Architect or Engineer employed to furnish Construction Contract Administration Services:**  
a. **Delaware** Licensed Architect or **Delaware** Licensed Engineer Name and Address: \_\_\_\_\_  
\_\_\_\_\_

b. **DE license #:** \_\_\_\_\_

**Check here if Architect who sealed technical submission documents believes no licensed Architect or Engineer has been employed to furnish Construction Contract Administration Services.**

4. **Architect who sealed technical submissions:**  
a. **Delaware** Licensed Architect Name and Address: \_\_\_\_\_  
\_\_\_\_\_

b. **DE license #:** \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date: