Welcome to the DELPROS Online Portal!

This DELPROS self help user guide will assist you in registering as a new user and navigation your DELPROS e-License Dashboard.

1. Click the GO button.
DELPROS User Registration

This section illustrates how to create a new user account in DELPROS.

Choose the option below that applies to you:

1. If you are already a registered user in DELPROS, login to your e-License Dashboard under **Existing Users**.

2. If you are **not** a registered user in DELPROS proceed to the next slide to register as New User.
DELPROS User Registration
Complete the below steps to register as a new DELPROS user.

New Users

Create a New Account
Click REGISTER below to create a new DELPROS account.
Use this option if you are a new customer, or if you are an existing licensee or applicant, but have not yet created a DELPROS user account.
Usernames and Passwords from the previous licensure system will not work in DELPROS.

FACILITY REGISTRATION: If you have been designated to manage your facility's license/application record, you must be a registered DELPROS user. If you have not yet registered yourself as a user, complete the registration process and then follow the instructions in the link below to associate yourself to the facility.
DELPROS Registration and Facility Management Guide

Existing Users

Log in here if you have already created a DELPROS user account.
Usernames and Passwords from the previous licensure system will not work in DELPROS.

FACILITY MANAGEMENT: If you have been designated to manage your facility's license/application record, follow the instructions in the link below to associate yourself to the facility.
DELPROS Registration and Facility Management Guide

Login

Email
Password

Forgot Username? | Forgot Password?

1. If you have not yet created a DELPROS user account Click Register.
Complete the below steps to register as a new DELPROS user.

2. Type in your Name or License Number. Select your user information.

NOTE: If you are a new user and do not already have a license or application in DELPROS, select the My Information Not Found option, then SKIP to Slide 9.
DELPROS User Registration

Complete the below steps to register as a new DELPROS user.

3. Enter the required information to complete your registration.

4. Click the Proceed button.
If the information you enter does not match any user profile in DELPROS, the system will prompt you to enter a new password to complete your registration.

5. Enter the password you would like to use.

6. Confirm your password by re-entering it.

7. Click the Submit button.
1. Enter your Password to login.

2. If you do not remember your Password, click the Forgot Password button.

NOTE: The Password reset link is only valid for 24 hours and can be used only once.
As a new user after selecting **My Information Not Found**, follow the system prompts to complete the registration process.

1. **Enter** the required information.

2. **Click Proceed**.

After entering all required information, you will be prompted to create your new user password. See Slide 7.